
Administration Committee
December 1, 2005

Summary Minutes

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE ADMINISTRATION COMMITTEE. AUDIO CASSETTE TAPE OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Administration Committee held its meeting at the SCAG offices, Downtown, Los Angeles. The meeting was called to order by Sid Tyler, Chair, Pasadena. There was a quorum.

Members Present

Aldinger, Jim	City of Manhattan Beach
Baldwin, Harry	City of San Gabriel
Bowlen, Paul	City of Cerritos
Burke, Yvonne	County of Los Angeles
Dispenza, Mike	City of Palmdale
Loveridge, Ronald	City of Riverside
Ovitt, Gary	County of San Bernardino
Pettis, Greg	City of Cathedral City
Roberts, Ron	City of Temecula
Tyler, Sid (Chair)	City of Pasadena
Washburn, Dennis (Vice Chair)	City of Calabasas
Young, Toni	City of Port Hueneme

Members Not Present

Dixon, Richard	City of Lake Forest
Edney, Jon	City of El Centro
Lowenthal, Bonnie	City of Long Beach
Mikels, Judy	County of Ventura
Nelson, Larry	City of Artesia
Robertson, Deborah	City of Rialto
Smith, Greig	City of Los Angeles

¹ * indicates new member

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1.0 CALL TO ORDER & PLEDGE OF ALLEGIENCE

Hon. Sid Tyler, Chair, Pasadena, called the meeting to order at 9:20 a.m.

2.0 PUBLIC COMMENT PERIOD

None.

3.0 REVIEW and PRIORITIZE AGENDA ITEMS

Item 5.1 pulled.

4.0 CONSENT CALENDAR

4.1 Approval Item

4.1.1 Minutes of December 1, 2005

4.1.2 Authorize Payment from General Fund to Conclude HDR Matter

4.1.3 Payment Expenditures Not Payable from Direct Project of Indirect Funds

4.1.4 Contracts Over 250,000

4.1.5 Amendment of the Fulbright & Jaworski Contract

4.2 Receive and File

4.2.1 Purchase Orders/Contracts \$5,000 to \$250.000

Motion by Young to approve the Consent Calendar with amendments to the Summary Minutes, Seconded by Roberts, then unanimously Approved by the Committee.

5.0 ACTION ITEMS

5.1 FEMA Grant for a Multi-Jurisdictional, Multi-Hazard Disaster Mitigation Plan
Item pulled.

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6.0 INFORMATION ITEMS

6.1 RHNA Funding Options

Heather Copp and Hasan Ikhrata, SCAG Staff, presented possible options in the event funding from the state is no longer available. Based on the alternatives discussed at the November meeting, staff introduced:

Option 1: Blueprint Grant funds supplemented by local match.

Option 2: Utilize General Fund revenue.

Option 3: Assess fees, as authorized, to local governments

Option 4: Utilize a combination of these funding options.

Option 5: Seek a further extension of the RHNA compliance date.

Option 6: Don't implement RHNA

6.2 CFO Report

Heather Copp, CFO, briefly reviewed:

- List of payables/receivables over 45 days
- FY 06/07 Comprehensive Budget Development Schedule
- Budget Workshop scheduled for February 2006

6.3 Audit Committee Report

Heather Copp, CFO announced:

Committee approved the FY 05/06 Audit Work Plan – emphasis on sub-regional audits and reported that a temporary auditor would come on board in January to help accelerate the completion of the sub-regional audits.

Next meeting - December 8, 2005

6.4 Personnel Committee Report

No presentation. Committee accepted as received.

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7.0 FUTURE AGENDA ITEMS

8.0 ANNOUNCEMENTS

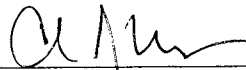
Heather Copp announced:

- She would be leaving SCAG and returning to Colorado as the CFO for the Colorado Department of Transportation.
- Charlie Wagner is retiring from SCAG after 25 years of service.
- Bert Becker is returning to SCAG as the Interim Chief Financial Officer.

9.0 ADJOURNMENT

Hon. Sid Tyler, Chair, adjourned meeting at 9:50am. Next meeting will be held at the SCAG offices on Thursday, January 5, 2006.

Summary Minutes Approved by:



Charlie Wagner, Manager, Finance
Staff to the Administration Committee